Position Description

Part-time Research Interviewer

PSU Regional Research Institute for Human Services

PSU is conducting an evaluation of the expansion of Certified Behavioral Health Clinics (CCBHC) into Jackson County, Oregon. The CCBHCs are operated by Options for Southern Oregon, who will be a partner in this evaluation. The Options CCBHC will provide culturally relevant, evidence-based mental health and SUD/COD treatment, emergency room follow-up outreach and engagement services and mobile peer wellness coaching. The evaluation consists of in-person interviews with CCBHC patients. Interviews are conducted upon enrollment into the CCBHC, and every six months after that. Interviews will last about 60 minutes and include questions about the patient’s characteristics (age, race, education, income, employment, and children), their physical and mental health, drug and alcohol use, legal history, and feedback on Options CCBHC services.

Job responsibilities
1. Participate in training activities.
2. Collect data, including scheduling and conducting in-person interviews with CCBHC patients.
3. At least weekly communication with the evaluation Data Manager in Portland regarding participant tracking, assignment status, and interview data.
4. Participate in Research Team meetings, as requested.

Required Qualifications
1. Not currently receiving services from Jackson County CCBHC.
2. Ability to complete work within tight deadlines.
3. Ability to work independently with minimal supervision.
4. Ability to work as part of a diverse team.
5. Critical thinking skills and patience related to preventing and responding to interview “No Shows.”
6. Good interpersonal communication skills.
7. General computer skills (specifically Microsoft Word and email) and legible handwriting.

Preferred Qualifications
1. Experience working on a research project or performing interviews strongly preferred.
2. Availability to travel to various locations throughout Jackson County, including access to a reliable vehicle.
3. Familiarity with social services, addiction treatment, and mental healthcare.

Compensation
$16.50/hour, negotiable depending on experience + mileage reimbursement when in-person interviewing resumes

Applicants should email a cover letter and resume to Kelly Hunter (kellgray@pdx.edu).

Contact Information:
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